

Point of the Mountain Chapter
of the
Utah Society of the Sons of the American Revolution
Constitution & Bylaws

ARTICLE I – AUTHORIZATION AND NAME: A Charter was granted on 18 January 2025 by the Utah Society of the Sons of the American Revolution to establish a Chapter of the Sons of the American Revolution in Salt Lake and Utah Counties, Utah. This Chapter to be named *Point of the Mountain Chapter*. (hereinafter referred to as "the Chapter").

ARTICLE II – OBJECTIVE: The Chapter shall promote, within its boundaries, those patriotic objectives proclaimed by the State and National Societies mission, which is to “honors our Revolutionary War patriot ancestors by promoting patriotism, serving our communities, and educating and inspiring future generations about the founding principles of our country.” It will also award SAR Medals and Certificates, such as Good Citizenship, ROTC/JROCT, Law Enforcement and others, to individuals who are deemed worthy of such recognition.

ARTICLE III – MEMBERSHIP: Membership in the Chapter may be conferred upon any male, who meets the criteria for membership under the constitution and bylaws of the National Society SAR, who is of good repute and a lineal descendant of an ancestor who rendered active service in the cause of American Independence, as defined by the Constitution of, and approved by, the National Society. For all categories, the requirements for membership are the same and applications may be made on the same form. All applications are submitted through the Utah State Society because membership in a State Society is mandatory. Details are covered in the Bylaws of the National Society of the Sons of the American Revolution and the “Requirements for Membership and for Applications” pamphlet (form 0910). Membership categories include:

- A. **Regular:** A member aged 18 or older who pays annual dues and who meets all the requirements for membership as defined in the Constitution and in the Bylaws and Membership Policies of the National Society. Only regular members may vote and hold office in the SAR and receive The SAR Magazine at no additional cost.
- B. **Junior:** A member under age 18 who has met the membership requirements of the National Society but pays annual dues at a reduced rate. He is not eligible to vote or hold office and does not receive The SAR Magazine.

- C. **National Life Members**: Any compatriot who has completed an application for National Life Membership and paid the designated Life Membership fee as defined and published by the National Society. A National Life Member shall be exempt from all annual dues payable to the National Society.
- D. **Emeritus Members**: Any compatriot who has paid a total of fifty (50) cumulative years of annual dues as a regular member. Dues paid as a Junior Member do not count. An Emeritus Member shall be exempt from all annual dues payable to the National Society, as well State Society and Chapter dues.
- E. **Memorial Members**: A male who is a deceased close relative of an SAR member and whose application is based on the same lineage as that SAR member and complies with National Society Bylaws. The fee for a memorial membership is set by the Annual Congress and presently includes a processing fee and one Regular member dues payment (regardless of the Memorial Member's age at the time of application).

ARTICLE IV – DUES: Membership dues in the Chapter are the sum of the national dues, as set by the National Society, plus the State and Chapter as determined by the Utah Society Board of Managers.

ARTICLE V – OFFICERS: The officers of the Chapter shall, at minimum, consist of: a President, a Vice-President, a Secretary, a Treasurer. Additional officers may include: a Chaplain, a Registrar, a Genealogist, an Historian, and a Chancellor. Any additional offices may be created to meet the needs of a fully functional Chapter. The President of the Chapter must be approved by the State Board of Managers. Candidates for all other Chapter officers must be approved by the Chapter Board of Managers. The term of office shall be two (2) years. They will be elected and installed at the anniversary of the Chapter's charter (chapter's annual meeting) by majority vote of members present at that meeting.

Vacancies occurring during the year shall be filled by the Chapter Board of Managers. The Chapter President may appoint a nominating committee to recommend a slate of officers for the coming year. This list will then be presented for a vote of approval by the members at the annual meeting. Additional nominations may be made from the floor at the time of the election. If vacancies occur during the year, interim officers shall be appointed by the Chapter Board of Managers to serve out the remainder of those terms.

ARTICLE VI – CHAPTER BOARD OF MANAGERS: The Chapter Board of Managers shall consist of: all of the incumbent chapter officers, including all Past Chapter Presidents who give notice of their intent to serve, all being listed as Active Members on National Society records. The Board shall govern

the Chapter's affairs and shall convene when summoned by the President or three members of the Chapter Board of Managers. A quorum of the Board shall consist of a majority of its members, to take affirmative action on matters of business under consideration.

The President, Vice-President, Secretary, Treasurer and Registrar shall constitute the Executive Committee of the Board, and they are empowered as spokesman for the Chapter Board of Managers. It shall convene at regularly scheduled meetings to conduct the day-to-day affairs of the Utah Society. A quorum of the Executive Committee shall consist of a majority of its members, plus any additional board members in attendance.

The Chapter President is also a member of the Utah Society Board of Managers and should make every effort to attend these meetings by electronic means, or in person.

ARTICLE VII – MEETINGS: Special meetings of the Chapter may be held at such times and places as are determined by the President and Board of Managers. The annual meeting for the election and installation of officers and such other business as may properly come before it shall be held each year at a date on or before the anniversary of the Charter and at a place selected by the Board.

ARTICLE VIII – AMENDMENTS TO THE CONSTITUTION

- A. This Constitution of the Point of the Mountain Chapter was adopted by the Chapter members present and voting at the regularly scheduled meeting on 15 March 2025.
- B. Amendments, alterations and/or repeals to the Constitution of the Chapter shall be considered provided that written resolutions to that effect are received by the Chapter President no later than the Chapter meeting prior to the Chapter meeting at which the resolution is to be considered.
- C. To pass, the proposed amendment to the Constitution of the Chapter must receive a two-thirds (2/3) vote of those members of the Chapter present at the meeting.
- D. Any section(s) reflected in the Constitution of the Point of the Mountain Chapter that are inconsistent with the Constitution of the National Society of the Sons of the American Revolution or the Constitution of the Utah Society of the Sons of the American Revolution shall be superseded as appropriate by those Constitution.

ARTICLE IX – BY-LAWS: The Chapter shall adopt a set of By-Laws to clarify provisions of the Constitution but not to conflict with the Constitution. They may be amended in the same manner as the Constitution.

ARTICLE X – STATUS: The Chapter is a non-profit, non-partisan, non-sectarian organization,

classified by the IRS as a “Public Charity.” It falls under the National Society’s 503(c)(3) classification. Its existence is intended as perpetual, but in the event of its dissolution, any remaining assets shall be transferred to the Utah Society of the Sons of the American Revolution.

BYLAWS

ARTICLE I – DUES: Local dues (State and/or Chapter) as set by the Utah Society Board of Managers, plus national dues set by the National Society, shall be paid prior to January 1st of each year. Only compatriots who pay their annual dues as set forth in this bylaw shall be considered Active Members. If both National and State Chapter Society dues are not paid, then there will be no National Active Membership. The State Secretary shall maintain a record of such dropped memberships and provide a list of dropped members at the request of the Board. The Chapter Secretary will also maintain a record of those dropped from membership. Reinstatement of Active Membership can be obtained by the payment of the current year’s dues.

- A. Dues as set by the Chapter, State and National Societies shall be paid prior to January 1st of each year. Only Compatriots who pay their annual dues as set forth herein and to the State and National Societies shall be considered active members in good standing.
- B. All fees and dues due will be collected by and paid to the Chapter for distribution as appropriate.
- C. Currently, the Chapter annual dues are set at \$15.00 for each member of the Chapter. These dues shall be waived for Junior members of the Chapter and members of the Chapter who are currently serving on Active Duty in the Armed Forces of the United States.
- D. Currently the Chapter new member Application Fee for prospective members is \$15 which shall be paid, along with the State and National Fees when the application is submitted. This fee will cover the Chapter annual dues until December 31 of the calendar year in which the application is submitted.
- E. Chapter dues may be adjusted by the majority consent of the chapter board of managers.

ARTICLE II – OFFICERS AND ELECTIONS

- A. The officers of the Chapter shall each be an active member in good standing and shall include a President, a Vice President, a Secretary, and a Treasurer, and Registrar. These officers, plus Past Presidents still active in the Chapter, shall be considered to comprise the Executive Board. Additionally, the President may designate any other officers and/or committee chairs deemed

necessary for the efficient operation and management of the Chapter. At the discretion of the members of the Chapter, the offices of the Secretary and the Treasurer may be combined, as well as the offices of Registrar and Genealogist upon appointment.

- B. Elections for Chapter officers shall be held in December of every even year and the term of office of each Chapter officer shall be two (2) years commencing on January 1st.
- C. In September of every even year, the Chapter President shall appoint a Nominating Committee consisting of not fewer than three (3) members of the Chapter. The Nominating Committee shall report its proposed slate of officer candidates at or before the regularly scheduled October Chapter meeting.
- D. Nominations in addition to any of the Nominating Committee's slate of candidates may be made from the floor at the meeting during which elections are held.
- E. Chapter officers shall be elected by the majority vote of those members of the Chapter present attending the meeting during which the elections are held.
- F. Replacements for officer vacancies, other than that of Chapter President, occurring between elections shall be by appointment by the Chapter President. Should the office of President become vacant, the Vice President shall fill the office of President for the remainder of the term.

ARTICLE III – DUTIES OF OFFICERS

- A. The duties of the officers shall be such as usually appertain to their offices, and they shall have such other duties as are herein stated and such duties as shall be delegated to them by the Chapter President. Retiring officers shall, within two (2) weeks of their retirement, deliver to their successors all papers, records, funds and other property belonging to the Chapter.
- B. **President**: The President shall:
 - 1. Preside at all Chapter meetings.
 - 2. Call any special meetings deemed necessary or when so requested in writing and signed by three (3) or more members of the Chapter.
 - 3. In January of each year, appoint an Audit Committee consisting of not less than two Chapter members to conduct an audit of the Chapter's financial records.
 - 4. Appoint necessary additional officers and/or committees.
- C. **1st Vice President**: The 1st Vice President shall:

1. In the absence of the President, perform the duties of the President.
2. Perform such additional duties as may be assigned to him by the President
3. In the event of the President's death, resignation or removal from office, the 1st Vice President shall become the President for the remainder of his term of Office.

D. **2nd Vice President:** The 2nd Vice President shall:

4. In the absence of the President and 1st Vice President, perform the duties of the President.
5. Perform such additional duties as may be assigned to him by the President
6. In the event of the 1st President's death, resignation or removal from office, the 2nd Vice President shall become the 1st Vice President for the remainder of his term of Office.

Secretary: The Secretary shall:

1. Record and maintain a permanent file of the minutes of all Chapter meetings.
2. Attend to all Chapter correspondence.
3. Maintain a directory of the contact information of all members of the Chapter to include name, National Society number, Utah State Society number, address, phone, and email.
4. Keep the Bylaws of the *Point of the Mountain Chapter* current with all amendments reflected.
5. Maintain and safeguard all the records of the Chapter.
6. Give notice of all meetings.

E. **Treasurer.** The Treasurer shall:

1. Maintain an itemized record of all monies received and disbursed by the Chapter. Retain on file all invoices, bank statements, cancelled checks and other supporting documentation for disbursements made by the Chapter for not fewer than seven (7) full calendar years.
2. Discharge all debts of the Chapter on a timely basis.
3. At each regular meeting of the Chapter, present a report on the financial status of the Chapter.
4. Establish and maintain appropriate bank accounts and have custody of the funds of the Chapter.
5. Supervise the collection and disbursement of dues and fees in accordance with the policies

and Bylaws of the Chapter, State, and National Societies.

6. Ensure a minimum of two officers, one of whom may be the Treasurer, approve each expenditure prior to commitment of funds or a payment being made.
- F. **Chaplain**: The Chaplain shall give prayers at meetings and perform such other duties as normally pertain to the office of Chaplain.
- G. **Historian**: The Historian shall prepare, edit, produce, distribute, and maintain the publications of the Chapter and perform such other duties as assigned by the President.
- H. **Registrar**: The Registrar shall assist members/prospective members with applications, screen for accuracy, completeness and validity of lineage as required by the National Society SAR then forward applications for membership to the Utah Society for certification.
- I. **Genealogist**: The Genealogist shall, when called upon, assist the Registrar in the performance of his duties, arbitrate appeals of applicants whose lineage has been rejected by the Registrar, and perform such other duties as assigned by the President.
- J. **Chancellor**: The Chancellor shall advise the Chapter on legal issues, review all proposed amendments to the Bylaws, and perform such other duties as assigned by the President. The Chancellor shall be a member in good standing of the Utah State Bar.
- K. **After the Expiration of Term of Officer**: It is the duty of the incumbent to deliver all books, papers, insignia, and other property of the Society to his qualified successor. In addition to any remedies that the Society may have at law, if a former officer shall willfully and improperly withhold or detain from his successor the books, papers, or other office property belonging to the Society or if he shall mutilate, destroy, take away, or otherwise prevent the complete possession by his successor of such books, papers, or other office property, it shall be grounds for suspension, expulsion or such other disciplinary action as may be authorized.

ARTICLE IV – COMMITTEES

Upon the election of a new President of the Chapter, the incoming President shall make such appointments or reappointment of Committee Chairmen to all standing Committees to serve upon the installation of the incoming President, less the special Executive, Nominating and Awards Committees. Once Chairmen have been determined, the incoming President shall, with advice of the current President and newly appointed Committee Chairman, appoint members to that Committee.

ARTICLE V – MEETINGS

- A. Regular meetings of the Chapter shall be held on third Saturday of each month at a time and place designated by the Chapter President. Should a holiday fall on the third Saturday of any month, the Chapter meeting shall be held on the second Saturday of that month.
- B. Special Chapter meetings may be called by the Chapter President or when so requested in writing by three (3) or more members of the Chapter.
- C. At any Chapter meeting, the members present shall constitute a quorum, and decisions shall be determined by a simple majority vote, except that the voting on amendments to these Bylaws shall require a two-thirds (2/3) vote for passage.
- D. For reporting purposes, the regularly scheduled January meeting of the *Point of the Mountain Chapter* shall be considered as the Chapter's "annual meeting", and it shall be at this meeting where the newly elected officers are installed.
- E. The Chapter may decide on another day of the month should a majority of the Chapter members agree on a different day in the month

ARTICLE VI – RECOGNITION AWARDS

- A. Nomination for an SAR recognition award to be presented to a deserving individual may be made by any member of the Chapter. Such a nomination should be made in writing to the Chapter President.
- B. Awards to be presented to individuals who are not members of the Sons of the American Revolution shall be approved by a majority vote of those Chapter members present at a regularly scheduled meeting of the Point of the Mountain Chapter.
- C. An award to be presented to a member of the *Point of the Mountain Chapter* shall be approved by a majority vote of the Chapter's Executive Committee, consisting of the Chapter's President, Past Presidents still active in the Chapter, Vice President, Secretary, and Treasurer.
 - 1. When a member of the Chapter's Executive Committee is nominated for an award, to keep the presentation of said award a secret, the committee member so nominated should be excluded from notification and voting.
 - 2. Each Chapter officer on the Executive Committee, regardless of the number of offices held, shall have only one (1) vote on any issue before the committee.

ARTICLE VII – NATIONAL CONGRESSES: If a Chapter member is planning to go to the National Congress, they may request to become a delegate to Congress from the Secretary of the State Society.

Their request will be considered by the State Board of Managers. Their attendance at National Congress is at their own expense.

ARTICLE VIII – NATIONAL CONTESTS: Participation in National Contests is done at the State and Chapter levels. The Chapter may participate in all the National Contests they choose. For those contests requiring a single selectee for the State, the Chapter will submit their candidate to the State for a decision as to which candidate for the same award will be moved forward to National. For a list of the National Contests go to sar.org and search for Contests.

ARTICLE IX – PARLIAMENTARY AUTHORITY: Roberts' Rules of Order (revised) shall be the parliamentary authority for this Society.

ARTICLE X – FISCAL YEAR: The fiscal year of the Chapter will coincide with the State and National Societies and be on the calendar year. However, the election of Chapter officers, the fiscal year will coincide with the anniversary of the Chapters charter.

Constitution & Bylaws Adopted: 3/15/2025